

# JUMP



Compliance/Fixed Asset Accountant  
Brooklyn, New York

## About JUMP

[JUMP](#) (a Social Bicycles project) is building the future of urban mobility: shared electric bikes that are the quickest, most enjoyable, and most empowering way to get around a city. Cheaper than most public transit and faster than cars in traffic, JUMP e-bikes are game-changers for local transportation. JUMP currently has systems in the San Francisco Bay Area and Washington DC, and we have plans to expand to at least five major US cities in the next year. Our goal is to transform cities, making them more sustainable, equitable, and livable through electric mobility.

To make this vision a reality, we need to grow our team. We place tremendous value on our company's roots and culture: a mix of ingenuity, controlled chaos, hard work, and sense of purpose. This is a great opportunity to join a rapidly growing team that is shaping the future of transportation.

## About the Role

We are currently seeking a Compliance and Fixed Asset Accountant to help manage and grow our electric bike share fleets. JUMP seeks professionals who are passionate about making cities better places to live and bike, care about customer service, and can help us continually improve our program's efficiency. As Compliance and Fixed Asset Accountant you will be responsible for coordinating, managing, and launching SoBi and JUMP systems. Working under the CFO and Financial Controller you will be expected to own the full fixed asset cycle from acquisition to disposal, as well as, assist in determining nexus, identifying filing requirements, and registering to ensure tax compliance in all states and local jurisdictions.

## Responsibilities

- Fixed Assets
  - Location tracking and recording of cost for all fixed assets from acquisition to disposal.
  - Perform accounting for the disposition of fixed assets.
  - Calculate and record the depreciation for all fixed assets.
  - Monitor regular physical inventory counts of fixed assets.
  - Perform analysis related to fixed assets when requested by management.
  - Prepare master schedule for fixed assets.
  - Assist management with tracking expenditures of the company for fixed assets in comparison to capital budgets.
- Inventory
  - Assisting in the improvement in internal controls related to inventory
  - Monitoring inventory transactions
  - Reconciling inventory accounts to the general ledger
  - Preparing monthly journal entries as needed
  - Special projects as required
- Compliance:
  - Assist in determining nexus, identifying filing requirements and registering to ensure tax compliance in all state and local jurisdictions
  - Assist with preparing and filing required sales & use and other indirect tax returns, which includes preparing supporting documents and schedules and monitoring indirect tax calendar
  - Prepare and reconcile monthly estimates as needed to support indirect tax returns
  - Prepare journal entries and supporting schedules for tax accruals for quarterly and/or year-end close
  - Perform tax research and monitor tax rate and tax law changes
  - Oversee exemption certificate process
  - Assist with other projects within Tax department or across departments as needed

## Experience and Skills

- Intermediate knowledge of U.S. GAAP financial statement knowledge (e.g. income statement, balance sheet, cash flows)
- Financial statement preparation
- Proficient with NetSuite Software Fixed Asset/Supply Chain Module
- Possess excellent verbal, written and interpersonal communication skills
- Attention to details, analytical and decision-making skills
- MS Windows (Advanced Excel / Word)
- Minimum educational level: B.A. degree in Accounting or equivalent; CPA preferred
- Minimum experience: Minimum 5 years accounting related experience

**Job Type:** Full-time

**Compensation:** Commensurate with experience

Please submit your resume and cover letter to [colleen@socialbicycles.com](mailto:colleen@socialbicycles.com).

## Equal Opportunity Employer

It is the policy of Social Bicycles (SoBi) to provide employment opportunities without regard to race, color, religion, creed, ethnicity, national origin, alienage, citizenship status, age, marital status, partnership status, disability, sexual orientation, gender (sex), military status, prior record of arrest or conviction (except as permitted by law), predisposing genetic characteristics, or status as a victim of domestic violence, sexual offenses and stalking, and to maintain an environment free of harassment on any of the above-noted grounds, including sexual harassment or retaliation. SoBi strongly encourages diverse candidates to apply.